

Handford Hall Primary School

Achieve

Believe

Celebrate



Prospectus 2025/26



A B C

Achieve Believe Celebrate

Handford Hall Primary School is located at the centre of a diverse and vibrant community. It is a caring and welcoming community, committed to creating the best possible educational experience for every child. Our aim is to ensure all children reach their full potential in the most exciting and enjoyable way possible.

We have a caring, talented, dedicated team of staff, who strive to ensure that the abilities of our children, whatever they may be, are nurtured and developed. We aim to do this by providing a broad, well balanced and relevant curriculum. We promote positive behaviour and emphasise a respect for others at all times.

We value each and every child and have the highest possible expectations in their social and academic achievement. Handford Hall provides a stimulating and enriched environment so that the children can enjoy all aspects of their learning.

We can only achieve these aims if we work in partnership with parents and carers. Please remember if you have any queries or concerns regarding your child's progress or welfare we are here to help.

Together we learn! Together we achieve!

AIMS AND VALUES



We aim to:

- Provide the widest possible range of experiences to help children learn.
- Prepare our children as lifelong learners by developing self-esteem, a positive attitude to learning and a sense of responsibility.
- Encourage our children to develop a growing awareness of other people's needs and achievements based on mutual respect and honesty.
- Provide an example that our children might use as a reference for positive behaviour.
- We are committed to the principles of equal opportunity and inclusion.

We aim for our children to:

- Be proud of their school
- Have high aspirations
- Feel happy and secure in school
- Have high self - esteem through recognising and developing their individual strengths
- Know they are valued for themselves
- Value and respect others and respect their individuality
- Be aware of their role in the wider community.



OUR PROMISE TO YOU



To All Our Pupils,

Every day at Handford Hall Primary School, the staff and governors are working to make sure that by the time you leave us:

- You will know what it feels like to be good at something and have achieved your very best
- You will love learning new things and want to keep on learning more
- You will understand just how incredible you are, believe in yourself and have confidence in your abilities
- You will have grown healthy and strong and understand how to look after your bodies
- You will have known friendship and learned how to get along well with other people
- You will feel part of your local community and proud of your school.

Handford Hall staff and governors

Headteacher welcome



Dear Parents/Carers,

May I take this opportunity to welcome you and your child to Handford Hall Primary School. The staff and I hope this will mark the beginning of a long and happy relationship with us.

At Handford Hall we are proud of our achievements - our pupils' attainment and progress and the diversity of our school community. We are committed to the pursuit of the highest possible academic, personal and moral standards and to the development of fully rounded, caring individuals with lively, enquiring minds. This commitment is underpinned by a belief in hard work and culture of care, respect and support for others.

We also firmly believe that education is a partnership between home and school, and regard you as an active partner in our school's development and value your interest and support. The staff are a dedicated team who ensure the children have the support and encouragement they need, allowing each individual to succeed at every level. We offer strong pastoral support which we believe is fundamental to the success of the child.

*Mrs K Blake
Headteacher*

The school community

Cosmopolitan outlook

We are proud of the rich diversity of the cultures at Handford Hall Primary School, and the school's harmonious atmosphere is a tribute to the energy, communication, inclusion and tolerance that we encourage. Our pupils understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities.

Global awareness

We continually celebrate our diversity, both through our International Primary Curriculum and through the wealth of enrichment opportunities. Our expertise allows pupils to enjoy a wide range of trips, making them interested in embracing different languages and cultures and developing a healthy global awareness.

Local community

Handford Hall is firmly rooted within the wider community that we serve. As a local school with a highly positive pupil profiles, we are always encouraging close links with local businesses.

Well connected

Our sense of community extends to our educational links too. We are always willing to look beyond ourselves to grow, educate and develop and we have close links with other local and national schools and with whom we share knowledge and best practice.



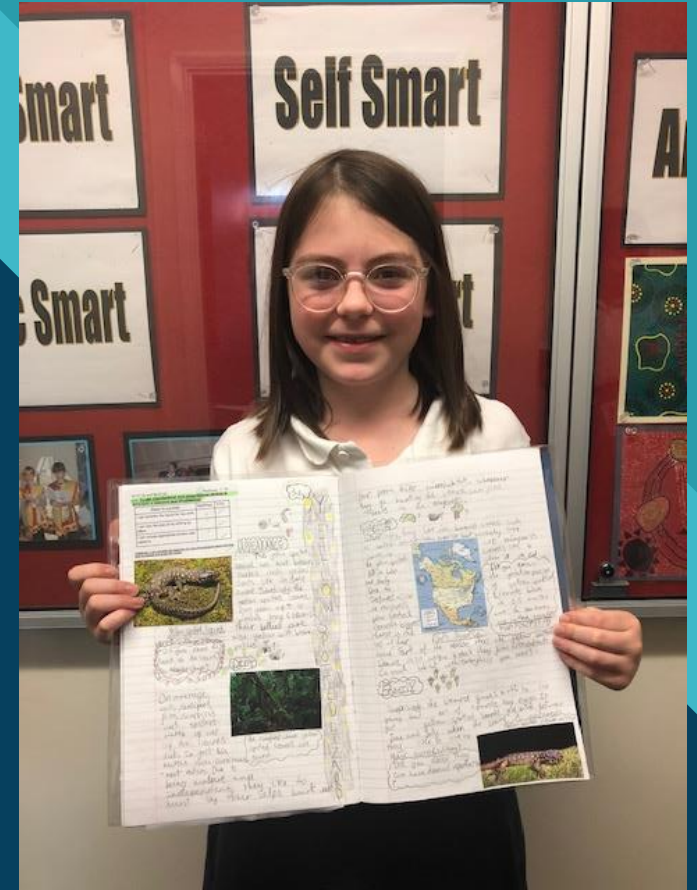
Our continuing success

Rewarding achievement

We believe very strongly that 'success breeds success' and that it provides its own self-perpetuating motivation. We are quick to recognise, celebrate and reward success in all its forms. Our regular Celebration Assemblies provide encouragement and incentives, not only for academic excellence, but also for effort, improvement and good conduct.

Aiming high

At our school we work hard to help every child achieve their best. We are also realistic enough to recognise that different pupils are capable of achieving different standards, so we ensure that all students receive appropriate challenges and can fulfil their potential



Our Curriculum

We are committed to ensuring that every pupil leaves our school with high aspirations, an enduring enthusiasm for learning and the confidence to address the world on their own terms.

We teach key skills and knowledge that leads to understanding and develops pupils' confidence to succeed. We are committed to providing a caring, happy, welcoming environment that meets the needs of each child and ensures that all children have equal access to a broad and balanced curriculum including interaction with, and appreciation of, the arts and many opportunities for wider enrichment.

We develop in children a desire for life-long learning and an understanding of different cultures, traditions and societies as well as to respect individual rights and responsibilities.

Our learning community is facilitated by a leadership structure that clearly communicates our core purpose and direction, and a system of informed continuous professional development. Our professional staff team actively seek to take up opportunities to further their own knowledge and skills to the benefit of our schools.

We are committed to inclusion, believing that every child has the right to succeed. We take ownership of the responsibility to ensure that any barriers to learning are overcome and that all children experience success in contexts that are highly relevant for them.

Our parents and community are key partners and we are committed to working together to sustain a strong sense of community, promote educational achievement, raise children's self-esteem and engender a sense of pride in our schools and communities.

Our approach to the curriculum is to provide the highest quality provision, tailoring it to the pupils' diverse needs and utilising the skills of all our staff, to inspire all our pupils and provide them with the variety of learning opportunities to help them achieve their full potential. Our curriculum design takes into account school characteristics (High EAL, HIGH SEND), high mobility to ensure accelerated progress for all pupils.

The learning experience at Handford Hall

Early Years Foundation Stage

Early Years learning challenges children and encourages them to develop into independent, motivated learners and thinkers, full of curiosity about the world around them within fun, happy and secure learning environment.



KS1 and KS2

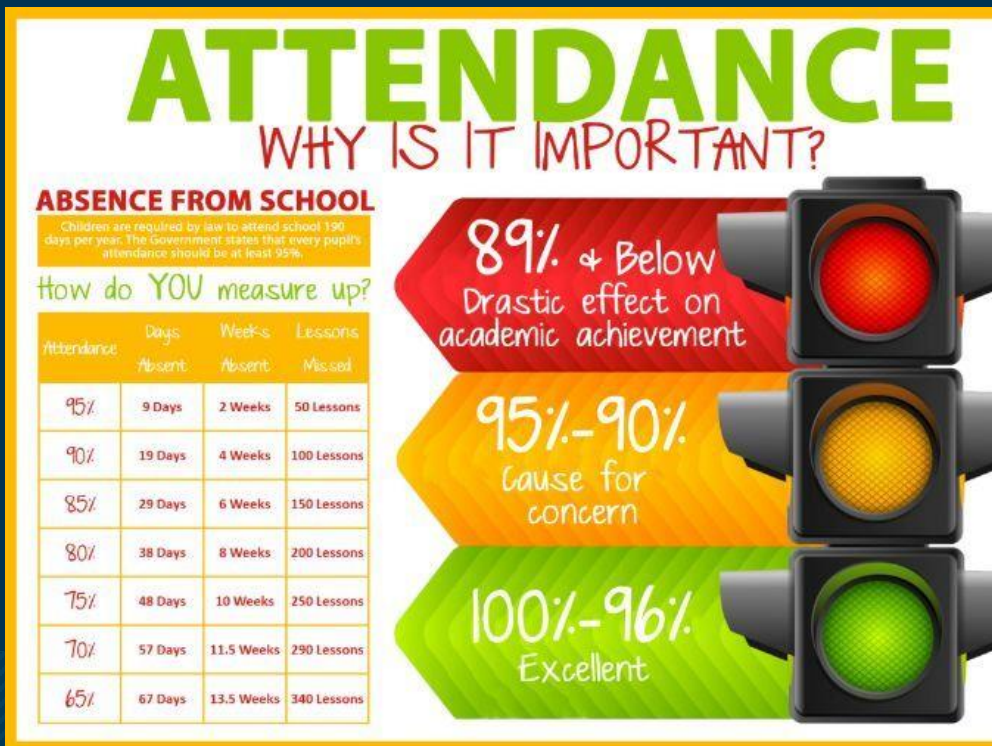
The National Curriculum is used as basis for children in Year 1 to 6. The curriculum includes the core areas of learning and experiences that are essential to the child's development.

- English
- Reading (RWInc/Fresh Start and Accelerated Reader)
- Mathematics
- Science
- International Primary Curriculum (History and Geography)
- Science
- Art and DT (CUSP)
- Music
- PE
- PSHE (Jigsaw)
- RE
- French (Rigolo)
- Computing (Switch on)

The whole child

Punctuality and attendance

- We expect parents to ensure that children arrive on time for the start of each day.
- Children who are persistently or who have poor attendance records are likely to fall behind with their work.



Health and welfare

- The health and welfare of your child is very important to us. Despite every effort, care and concern, it is possible that your child may become ill while at school or have an accident.
- Minor accidents and illnesses are dealt with in school, the incident recorded and the child checked by a qualified First Aider.
- Parents are informed (a note/phone call)

Medication

We are willing to administer prescribed medication following HH Administering Medicine protocol.

The School Day

Our school day is organised in such a way to provide maximum time for learning across a balanced curriculum.

School Day Begins

- Our school day begins at 8:30am, when children are greeted by their teacher and get settled in for the day.

Mornings

- Our mornings are dedicated to mathematics and English learning. We hold collective assemblies five days a week. This is a space for children to learn about current events, celebrate festivals, share learning, sing and be reflective. Children also enjoy a 15 minute break in the morning.

Lunch Time

- Children can enjoy a packed lunch or a school meal. Full use is made of our playgrounds and facilities. Lunchtime supervisors and our teaching assistants are trained to support children's play. Activities such as skipping, football, tennis, badminton drawing and table tennis are available.

Afternoons

- The afternoons are filled with learning based on the wider curriculum. Children enjoy geography, history, DT, PE, music and more.

School opening hours and timetable

Mon-Thurs 8.30-3.30, Fri 8.30-1.00

Time	Sessions
8.30-9.00	Arrival, registration and session 1 (Maths Morning practice)
9.00-10.00	Session 2
10.00-10.15	Assembly
10.15-10.30	Break
10.30-11.30	Session 3
11.30-12.00	Session 4
12.00-1.00	Lunch
1.00-3.30 (Mon-Thurs)	Session 5, 6 and 7
Friday finish 1.00	



Admissions

- We follow Suffolk County Council admissions policy
- Children start school in the academic year that they are five years old. If you wish to apply for admission to our school you will need to complete Suffolk County Council's CAFI form or an online application.

In-year applications

- If you would like your child to join our school during the school year you will need to contact the school at **01473 251 603**.

Appeals

- There is often competition for places at Handford Hall. Should your application be unsuccessful you have the right to appeal.

Secondary transfer

- Places at secondary schools are allocated according to the Local Authority admissions criteria. Information about how to apply for secondary places is provided at the beginning of the Autumn Term when your child is in Year 6.



Attendance

Absence

- If your child is unable to attend school for any reason please telephone or text the school office to let us know. We also require a written note explaining absence when your child returns to school. If your child has sickness or diarrhoea we ask that he/she does not return to school for 48 hours as this type of illness can be very infectious.

Punctuality

- The school day begins promptly at 8.40am. **Please ensure your child is not late for school.** Children who are late will be marked late in the register. Any late attendance is recorded on the end of year school reports to parents.

Holidays during term time

- At Handford Hall we do not authorise any term time holidays. For more information please refer to HH Attendance Policy.



BEHAVIOUR MANAGEMENT

Behaviour Policy

- At Handford Hall Primary School we believe that good behaviour is the key to a good education. We work to create a learning environment where everyone feels valued, secure and motivated to learn. We firmly believe that every member of the school community has a responsibility to teach children socially acceptable behaviour.
- We aim to promote high standards by modelling positive behaviours at all times.
- We aim to encourage high standards of work and behaviour emphasising praise and positive reinforcement.
- We aim to ensure that all adults and children treat each other with mutual respect and consideration.

Whole School Behaviour Policy: Yes To Success

The principle behind this system is:

- That all pupils have the opportunity to make positive choices about their behaviour and influence outcomes
- That teachers integrate a system within daily teaching in order to promote positive behaviour and effective behaviour management skills
- Pupils who consistently follow the rules are noticed and rewarded

The traffic light system allows for the following:

- A consistent approach that can be used by all staff Whole class reward system
- Least intrusive approaches are used to manage behaviour
- Teaching of specific behaviours and routines

SAFEGUARDING

Safeguarding and Child Protection at Handford Hall

- The Governors and Staff at Handford Hall Primary School are fully committed to ensure every child, who is a pupil at our school, is safe and protected from harm.
- Handford Hall's Safeguarding policy gives clear direction to staff, volunteers, visitors, governors and parents about expected behaviours and legal responsibilities we all have: to safeguard and promote the welfare of all the children at our school.

Safeguarding Team at Handford Hall

- Handford Hall's Designated Safeguarding and Prevent Lead is Mrs Caston. Deputy designated Safeguarding Leads are Mrs Blake, Mrs Grew, Miss Bodkin, Miss Worley, Miss Kirby and Mrs Hilton. Our nominated Safeguarding Governor is Mr Kreidewolf.
- The Designated Safeguarding lead (DSL) takes lead responsibility for safeguarding and child protection.
- One key message that parents need to be very clear about is that if you have a concern about a child's well-being you must contact the school as soon as possible and make contact with our Designated Safeguarding lead.
- PLEASE CALL THE SCHOOL on 01473 251603 and request to speak to Mrs Caston, Mrs Blake, Mrs Hilton, Miss Worley, Miss Kirby or Miss Bodkin.

School Uniform



Handford Hall uniform:

- Black trousers or skirt
- A white shirt or polo shirt
- A navy cardigan or a jumper with the school logo (this can be purchased from PMG Schoolwear, Westgate Street)
- Black shoes

(Jewellery should not be worn)

PE kit and Book bags



- Children will need a blue t-shirt, blue shorts and a pair of plimsolls. These can be purchased from the office.
- Trainers are needed for weekly outdoor PE.
- Children will need a book bag which can be purchased from the office.

Contact us



Address:

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IP1 2LQ
Suffolk

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Email:

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